

April 13, 2020

TCS/SCA/4/SE/2020-21

National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Mumbai - 400051 Symbol - TCS BSE Limited P. J. Towers, Dalal Street, Mumbai -400001 Scrip Code No. 532540 (BSE)

Dear Sirs,

Sub: Reconciliation of Share Capital Audit Report for the quarter ended March 31, 2020

We enclose herewith the reconciliation of Share Capital Audit Report for the quarter ended March 31, 2020 duly issued by Parikh & Associates, Practicing Company Secretaries.

Thanking you,

Yours faithfully,

For Tata Consultancy Services Limited

Rajendra Moholkar Company Secretary

contal

Encl: As above

## **TATA CONSULTANCY SERVICES**

## PARIKH & ASSOCIATES COMPANY SECRETARIES

Office

111, 11<sup>th</sup> Floor, Sai-Dwar CHS Ltd Sab TV Lane, Opp Laxmi Industrail Estate, Off Link Road, Above Shabari Restaurant, Andheri (W), Mumbai : 400053 Tel No 26301232 / 26301233 / 26301240

parikh.associates@rediffmail.com

Email: cs@parikhassociates.com

To Tata Consultancy Services Limited 9<sup>th</sup> Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Dear Sirs,

We have examined the relevant books, registers, forms, documents and papers produced electronically before us by Tata Consultancy Services Limited ('the Company') and its Registrars and Share Transfer Agents (RTA), TSR DARASHAW CONSULTANTS PRIVATE LIMITED, in respect of Reconciliation of Share Capital Audit as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018. To the best of our knowledge and according to the information and explanations given to us and as shown by the electronic records examined by us, we certify the following:

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

	RECONCILIATION OF SHARE CAPITAL AUDIT REPORT			
1.	For Quarter Ended:	31st March, 2020		
2.	ISIN:	INE467B01029		
3.	Face Value:	Re. 1/- per share		
4.	Name of the Company:	Tata Consultancy S	ervices Limited	
5.	Registered Office Address:	9th Floor, Nirmal Building,		
		Nariman Point, Mu	mbai 400 021	
6.	Correspondence Address:	9th Floor, Nirmal Building,		
		Nariman Point, Mu	mbai 400 021	
7.	Telephone Nos.:	022 - 6778 9595		
	Fax Nos.:			
8.	Email Address:	rajendra.moholkar@tcs.com		
9.	Names of the Stock Exchanges	The National Stock Exchange of		
	where the Company's securities	India Limited		
	are listed:	BSE Limited		
		Number of Shares	% of Total	
			Issued Capital	
10.	Issued Equity Capital	3,75,23,84,706	100.000	
	(as per Company records)			
11.	Listed Equity Capital (Exchange-	3,75,23,84,706	100.000	
	wise)	(Listed on both		
	(as per Company records)	the aforesaid		
		Stock Exchanges)		

12.	Held in dematerialised form in CDSL	2,81,81,395	0.751
13.	Held in dematerialised form in NSDL	3,72,29,33,506	99.215
14.	Physical	12,69,805	0.034
15.	Total No. of Shares (12+13+14)	3,75,23,84,706	100.000
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	N.A.	

17. Certifying the details of changes in equity share capital during the quarter under consideration as per Table below:

Particulars***	No. of shares	Applied	Listed on	Whether	Whether	In prin.
		/ Not	Stock	intimated	intimated	Appr.
		Applied	Exchanges	to CDSL	to NSDL	Pending
		for	(Specify			for SE
		listing	Names)			(Specify
		-				Names)
No Change						

<sup>\*\*\*</sup> Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify).

18.	Register of Members is updated (Yes/No)	Yes
	If not, updated upto which date	N.A.
19.	Reference of previous quarter with regards	Nil
	to excess dematerialized shares, if any.	
20.	Has the company resolved the matter	
	mentioned in point no. 19 above in the Not Applicable	
	current quarter? If not, reason why?	

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of	No. of	Reasons for delay
	requests	shares	-
Confirmed after 21 days	Nil	Nil	NA
Pending for more than	Nil	Nil	NA
21 days			

22.	Name, Telephone & Fax No. of	Mr. Rajendra Moholkar
	the Company Secretary and	Company Secretary and Compliance
	Compliance Officer of the	Officer
	Company.	Membership No.: ACS 8644
		Tel. No.: 022 - 6778 9595
		Fax No.:

23.	Name, Address, Tel. & Fax No.,	Mr. P. N. Parikh
	Regn. No. of the CA/CS	Parikh & Associates
		(P1988MH009800)
		111, 11 <sup>th</sup> Floor, Sai Dwar CHS Ltd.,
		Sab TV Lane, Opp Laxmi Industrial
		Estate, Off Link Road, Andheri (West),
		Mumbai - 400053
		Tel. Nos.: 022-26301232/022-26301233/
		022 - 26301240
		FCS. No.: 327 CP No.: 1228
24.	Appointment of common agency	TSR DARASHAW CONSULTANTS
	for share registry work (if yes,	PRIVATE LIMITED
	name and address)	6-10, Haji Moosa Patrawala Industrial
		Estate, 20, Dr. E. Moses Road,
		Mahalaxmi
		Mumbai : 400 011
		Tel No: 022 - 66568484 Fax No:
		66568494
		Email: csg-unit@tsrdarashaw.com
25.	Any other detail that the CA/ CS	The said report is based on the
	may like to provide (e.g. BIFR	documents received online from the
	Company, delisting from SE,	RTA. Physical verification of the
	company changed its name, etc.)	documents could not be done due to
		the lockdown on account of COVID-19
		situation.

## For Parikh & Associates

P N Parikh

Digitally signed by P N Parikh
DN: c=N, o=Personal, postalCode=400104,
st=Malanachtra,
2.5.4.20=023.9947.3944687exbd4fs0a8a3ad7
bp0s1ed5d30bb138b25dcc8c4b699ff8ad1,
sirialNumber=e45dfs0bf18bd1,
sirialNumber=e45dfs0bf9ff8ad1,
cibe 19a653aaaha2946a7c8bb05e667c2fc,
cn=P N Parikh
Dave 2000.04.11.62.13.4.4.05297.

Place: Mumbai

Date: April 11, 2020 Name of

Name of Company Secretary: P. N. Parikh

FCS: 327 CP: 1228 UDIN: F000327B000153471